



TOWN OF GROVELAND
2011 MAY -5 PM 4: 18
TOWN CLERK
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MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

COMMITTEE OR
CONVENING BODY:

Board of Selectmen

MEETING PLACE:

Selectmen's Conference Room
Town Hall – 183 Main Street, Groveland, MA

DATE & TIME OF
MEETING:

Monday, May 9, 2011 @ 6:15 P.M.

AGENDA ITEMS:

- 1) 6:20 pm – Water/Sewer Superintendent to introduce and request Board approval to hire Jamie Kotuli
- 2) 6:30 Bagnall Building Committee
- 3) Finance Director Labrecque regarding PRSD Committee's amended budget
- 5) Approve Minutes-April 25, 2011 & Apr 27 (Open & Executive Session)
- 6) Approve Weekly Warrants
- 7) Review correspondence-take action, if needed

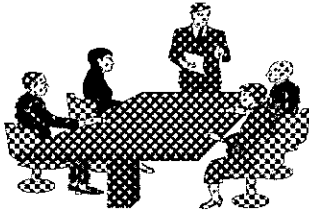
Signed:

Nancy Lewandowski

Date: May 5, 2011

All meeting notices must be time stamped and filed in the Town Clerk's Office and posted 48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).

*On May 9, 2011 Board
Continued this meeting
to Weds., May 11, 2011
@ 5:30 PM @ the Pentucket
Middle School Cafeteria
Nancy Lewandowski*



**BOARD OF SELECTMEN
AGENDA**

May 9, 2011

**6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance**

Approve Minutes: April 25 & 27, 2011-Open & Exec.

Approve Warrants:

| | |
|------------|----------------|
| PW # 11-44 | \$ 117,546.43 |
| DW #11-42A | \$ 20,472.06 |
| BW #11-45 | \$1,049,265.98 |

AGENDA APPOINTMENTS

6:15 PM – Water/Sewer Superintendent to introduce and request Board approval to hire Jamie Kotuli

6:30 PM - Bagnall School Building Committee

6:45 PM - Finance Director Labrecque regarding PRSD Committee's amended budget; see copy of revised budget attached hereto.

NEEDS ATTENTION

1. See letters from Attorney Decoulos offering land on King Street to the town – do you wish to accept?
2. See email request from Lisa Dube Carpenter asking for approval to post Health Agent/Inspector position and to use Merrimac's Agent in the interim at a per diem rate as needed
3. Please vote to sign two sets of Chapter 90 Reimbursement forms on meeting table
4. Request permission to have Town Counsel update the town's Personnel Policy Plan (Will have sufficient funds in current legal budget)
5. See email request from Chief Kirmelewicz for approval to seek replacement Reserve Dispatchers

Next Meeting: May 23, 2011 @ 6:00 P.M.

MINUTES
BOARD OF SELECTMEN

MAY 9, 2011

Meeting called to order at 6:21 P.M. at Town Hall.

Present Elizabeth A. Gorski, William H. Darke and Chairman Donald N. Greaney.

Water/Sewer new employee

Water/Sewer Superintendent Tom Cusick informed the Board of Selectmen that following the interview process of a month or so he had chosen four potential candidates for the vacancy in his crew and introduced Jamie Kotuli as his finalist. Cusick told the Board that Kotuli's background is in HVAC but he was interested in changing fields and took the initiative to apply for his licenses; that he feels Jamie will be a good fit for the department and asked the Selectmen to approve his hiring.

Moved Gorski, seconded Darke, and it was

VOTED: To approve the Water/Sewer Department hiring of Jamie Kotuli, of Haverhill, MA to fill the current vacancy, said hiring effective May 20th, 2011.

Warrants

Moved Darke, seconded Greaney, and it was

VOTED: To approve Payroll Warrant #PW11-44.

Darke, Greaney – "Aye"; Gorski – "Abstain"

Moved Darke, seconded Gorski, and it was unanimously

VOTED: To approve Bill Warrant #BW11-45 and Deduction Warrant #DW11-42A.

Minutes

Moved Darke, seconded Gorski, and it was

VOTED: To accept the Minutes of April 25, 2011, Open and Executive Sessions, and April 27th, 2011 Executive Session, all as presented.

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Decoulas property on King Street

The Board reviewed a letter sent by Attorney Nicholas Decoulos, of Peabody, MA in which he informed the Board that the King Street Realty Trust owns one lot of land shown on Assessor's Map 42, Lot 48, and shown as Lot 5, containing approximately 60,265 square feet and that the Trustees have instructed Mr. Decoulos to convey this lot to the town for the kind consideration the town extended his family in naming the park in memory of his daughter. The Board discussed the letter and asked their Assistant to contact Mr. Decoulos and thank him for the offer but the Board respectfully declines the donation and suggests that if the Trust is no longer interested in maintaining ownership of the land that it offer to sell the land to abutting neighbors.

Moved Darke, seconded Gorski, and it was

VOTED: To decline the donation of land held by King Street Realty Trust and shown on Assessor's Map 42, Lot 48.

Bagnall School Building Committee

Bagnall Building Committee members Jackson, Cunniff and Gelina met with the Selectmen and asked whether the Board intended to reappoint the Building Committee as of July 1st so that they can move forward with the building project. The Selectmen told the Committee that they feel they have done a tremendous job on this project to date and would be reappointing all interested members for July 1st; that the Board appreciates all they have done so far and would want them to continue moving forward with the process.

Jackson then told the Board that the Committee needs to send out a RFQ for a Designer and specifications. Darke asked if the cost would be a flat fee or percentage of the project cost and Cunniff responded that they did talk about a flat fee. Jackson also told the Board that his Committee would like approval to use the remaining \$20,000 for design of the sewer to the school.

Moved Darke, seconded Gorski, and it was

VOTED: That if the Committee meets with and receives approval of the Water/Sewer Commission of the plan for bringing sewer to the Bagnall School, the Board of Selectmen approve the use of the \$20,882.87 remaining in the Article previously approved for engineering/ architectural design services.

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Kim Jackson publicly thanked all parties that participated in getting the project a favorable vote, i.e., PTA members, the school, Selectmen and several hundred sets of parents. Cunniff mentioned that the Building Committee's Chairman, John Osborne, has been relentless in seeing the project through to this point.

Selectman Darke asked what the time frame is and Jackson responded that if they get a Designer in place in the next six weeks, possibly have the design within the following four months with bids going out in the Fall and construction starting next Spring with the work being completed for the opening of school in the Fall of 2012.

Health Agent

Selectmen reviewed an email received from Lisa Dube', Chairman of the Board of Health, in which she requested Selectmen's permission to post the Health Agent position, meet with Merrimac's agent Deborah Ketchen to request per diem services from her until such time as they find a permanent Health Agent. Moved Darke, seconded Gorski, and it was

VOTED: To approve the Board of Health posting the Health Agent Position as a temporary 15 hour a week position with the potential for increased hours and permanent appointment, and to meet with Ms. Ketchen and request her temporary services on an interim basis for no more than 15 hours per week.

Chapter 90 Reimbursement

Road Commissioner Arakelian submitted Chapter 90 Reimbursement Requests for School Street Engineering in the sum of \$188,713.16 and Broad, Union, Summer Streets paving in the sum of \$65,794.86 for the Board's approval and signature.

Moved Darke, seconded Gorski, and it was unanimously

VOTED: To approve the Chapter 90 Reimbursement Requests for School Street Engineering in the sum of \$188,713.16 and Broad, Union, Summer Streets paving in the sum of \$65,794.86.

Personnel Policy Bylaw

The Board's Assistant requested permission to have town counsel update the town's Personnel Policy Plan; that she feels there will be sufficient monies in the FY '11 legal budget to cover the cost.

Moved Gorski, seconded Darke, and it was unanimously

VOTED: To approve town counsel updating the town's Personnel Policy Plan.

Police Chief

Chief Robert Kirmelewicz sent an email requesting Board approval to begin the hiring process for two to three Reserve Dispatchers. The Chief mentioned he was also down one Reserve Officer to meet the 12 he needs. Moved Darke, seconded Gorski, and it was unanimously

VOTED: Approve Chief Kirmelewicz's request to begin the hiring process for up to three (3) Reserve Dispatchers and one (1) Reserve Officer.

Finance Director

Finance Director Labrecque addressed the Board and informed them that Pentucket School Committee had met and revised it's FY '12 budget and assessments to the three towns in the District; that they are now seeking an increase of \$102,070. Labrecque told the Board that because of time constraints in the Regional Agreement, he contacted the Chairman and asked for approval to send a letter requesting a meeting to review the budget changes. The Chairman approved and the letter being sent and a meeting has been scheduled for Weds., May 11, 2011 at 5:30 p.m. at the Pentucket Middle School Cafeteria. Labrecque told the Board that at least two members of each of the three town's Boards of Selectmen, Finance Boards and School Committee reps need to attend. All three Board members stated they would attend.

Reorganization of Board

Moved Darke, seconded Greaney, and it was unanimously

VOTED: To reorganize.

Moved Darke, seconded Greaney, and it was

VOTED: To nominate Elizabeth A. Gorski as Chairman.

Selectman Gorski accepted the nomination and was passed the gavel by Chairman Greaney.

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Adjournment

There being no further business to come before the Board, moved Darke, seconded Greaney, and it was

VOTED: At 7:41 pm. to continue the meeting to Wednesday, May 11, 2011
at 5:30 p.m. at the Pentucket Middle School Cafeteria.

Respectfully submitted,

Nancy Lewandowski
Administrative Assistant